

COLTON WATER DISTRICT  
MEETING OF THE BOARD  
March 21, 2023

\*The meeting was called to order at 6:04 p.m.

\*Board Members Present: Ken Carroll, Alan Gross, Colin Wait and Teresa Bricker.

\*Others present: Jan Kaforski, Pete Dostert and Betty Hodges.

Colin Wait made a motion to approve the minutes from the February 21, 2023 board meeting. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

**\*Financial report:** Betty Hodges presented the financial report – The IRS Federal Fica for February and March are both reported on March's report because of the payroll switch over to Precisely Payroll. Initial set up for Precisely Payroll was \$232.88, but going forward it should stay between \$70 - \$100 per month.

Alan Gross made a motion to approve a check for Jordan Ramis in the amount of \$1767.50 (water rights attorney) for services rendered. Colin Wait seconded the motion. The motion carried by unanimous vote of those board members present.

Alan Gross made a motion to approve the Financial Report. Colin Wait seconded the motion. The motion carried by unanimous vote of those board members present.

**\*Superintendent's Report:** Pete Dostert said the meters have been read and water samples have been taken. He will install the flow meter during the next two weeks.

**\*Old Business:** First reading - DP202.2 Conditions and Benefits for Regular Personnel - Teresa Bricker presented the updated policy. A stipend will be provided for new employees to purchase their own medical insurance. A health deductible stipend will be provided, to be paid monthly at the new fiscal year instead of annually. A Legacy clause was added for employees employed at Colton Water District prior to November 1, 2022 to be exempt from sick leave, vacation accrual/usage, health care coverage, and pension benefit changes. This policy will be reviewed annually. The pension benefit will be 5% for new full-time employees and 2.5% for regular part time employees. Vacation will be accrued up to 160 hours. The second reading will be held at the April board meeting.

Estimated costs from Kristi More of The Ferguson Group and Ryan Quigley of Dyer Engineering came in at \$2550 and \$3820 totaling \$6370 to prepare a background document showcasing the need for dedicated federal resources in the form of grants for water infrastructure for firefighting. The document will be presented by lobbyists on Capitol Hill and is due April 14<sup>th</sup>.

Alan Gross said he attended the last fire board meeting and asked for their support on the water/fire infrastructure needs and asked them to consider sharing the costs of preparing the background documents. Further discussion of the proposed project will be held at the joint workshop of both districts being held later this evening.

COLTON WATER DISTRICT  
MEETING OF THE BOARD  
March 21, 2023  
PAGE 2 OF 2

The board meeting adjourned at 7:00 p.m. to go into a Workshop with Colton Fire District board members.

The water board meeting re-convened at 8:12 p.m.

Draft Intergovernmental Agreement with Colton Fire District – Revisions were made including changing the name to “Memorandum of Understanding”, removing the gallon limit, removing reference to “firefighters” and removing the language referring to a “clipboard system”. The revised document will be available for review at Colton Fire District’s April board meeting.

Alan Gross made a motion to approve payment to Ryan Quigley for budgetary numbers for the water infrastructure for firefighting proposal in the amount of \$3820. Colin Wait seconded the motion and the motion carried by unanimous vote of those board members present.

Alan Gross made a motion to accept the quote to develop a grant proposal plan for water infrastructure for firefighting in the amount \$2,550 from The Ferguson Group. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

60-Day review for probationary employee Betty Hodges – Jan Kaforski said Betty is getting better with the minutes and financials for both Colton Water and Colton Fire. Betty has been attending training webinars. Future goals are to complete and be confident preparing monthly financials and board minutes independently.

Information was passed out from water rights attorney Marika Sitz to be reviewed at the April meeting.

\*There was no public comment.

The meeting adjourned at 8:35 p.m. to go into Executive session pursuant to ORS 192.660(1)(i) to review and evaluate the job performance of casual labor and the superintendent.

The meeting re-convened at 8:56 p.m.

Colin Wait made a motion to increase wages by 5% for casual labor and the Superintendent. The motion was seconded by Teresa Bricker and the motion carried by unanimous vote of those board members present.

Colin Wait made a motion to adjust the Superintendent’s vehicle stipend to be paid out monthly instead of annually until the Dodge flatbed is available for use. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

\*The meeting adjourned at 9:00 p.m.