

1 COLTON WATER DISTRICT  
2 MEETING OF THE BOARD  
3 DECEMBER 19, 2023

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5 \*The meeting was called to order at 6:00 p.m.

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7 \*Board Members: Ken Carroll, Colin Wait, Teresa Bricker, Carl Stephens and Alan Gross.

8 \*Others present: Pete Dostert, Betty Hodges and Dan Fraijo.  
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10 **Public Meeting/Rate Structure: Ordinance No. 2023-03** - Board President Ken Carrol provided an  
11 explanation of the current and proposed rate structure increase for 2024 to the public.

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13 A \$2.00 increase per meter fee to:

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15	\$29.22	Monthly charge for ¾" meters
16	\$49.07	Monthly charge for 1" meters
17	\$84.81	Monthly charge for 1.5" meters
18	\$163.46	Monthly charge for 2" meters
19	\$480.10	Monthly charge for 3" meters
20	\$625.71	Monthly charge for 4" meters

21  
22 Plus, a 4% increase per 1,000 gallons (prorated) to \$5.49

23  
24 \$8.00 out of each meter fees go directly to the construction fund.

25  
26 Ken also explained that we prefer to raise the rates slightly each year instead of large increases  
27 sporadically, making it hard for people to adjust. Colton Water District has a lot of construction to  
28 do and we are debt free. A 1.3-Million-dollar debt was paid off in 2022. Colton Water District has  
29 more new pipe in the ground than any small district in the state of Oregon.

30  
31 Ken asked Dan Fraijo if he had any questions, but he had none and thanked the board for the  
32 opportunity. Ken went on to thank him for coming to the meeting and to assure him that Colton  
33 Water District is very transparent and open.

Carl Stephens made a motion to approve **Ordinance No. 2023-03** – Rate Structure. Alan Gross seconded and the motion carried by unanimous vote.

Carl Stephens made a motion to approve the minutes from the November 21<sup>st</sup> board meeting, Teresa Bricker seconded and the motion carried by unanimous vote.

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35 \***Financial report:** Betty Hodges presented the financial report and told the board that she made a  
36 mistake on her payroll check by changing 2 salary paid days to Holiday pay for Workers comp  
37 calculations but forgot to remove them from her regular salary, and that it will be adjusted back in  
38 December. She continued with the monthly transfer for the per account fee was \$2,970 and the  
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44  
45 regular savings transfer was \$15,552 totaling \$18,522. The bank withdrawal of \$500 cash was for  
46 Jan Kaforski retirement gift.

47  
48 Ken Carroll mentioned that Jan Kaforski's retirement party was well represented and that it was a  
49 good turnout. Betty Hodges shared with the board that Jan had sent a thank you card to the board  
50 thanking them for a great many years.

Colin Wait made a motion to accept the financial report for November 2023. Carl Stephens seconded and the motion carried unanimous.

51  
52 **\*Superintendent's Report:** Pete Dostert told the board that he had participated in a zoom meeting  
53 about the new project coming for with ColtonTel. They are talking about a sprinkler system and a  
54 new fire hydrant. He also said that Colton Water shouldn't be putting out any money for the  
55 projects. They were recommended to put in a new 6" line to the back of the property with a new  
56 hydrant. This will be on private property and they will be responsible for that. A 6" double check  
57 valve will be needed at the road. Nothing decided for sure yet. The next two P/R's should be  
58 getting installed in January or February. Water samples have been finished for the year.

59  
60 Ken Carroll talked to an employee at the City of Mount Angel about their electronic meters, asking  
61 them if they liked them, and they confirmed that they do and provided Ken with the company that  
62 they purchased them from. Ken contacted them and will be setting up an appointment to meet and  
63 get some information. Saying it would be nice to start with the new electronic meters along the  
64 highway first, and hoping a grant might help with the rest.

65  
66 **\*Old Business:**

67  
68 **Water/Fire Infrastructure project:** Alan Gross said that that Oregon Representative Val Hoyle  
69 introduced the Wildfire Resilient Communities Act to legislation and it is in the board packets. This  
70 does not include yet Water Infrastructure for Firefighting. Alan would like to write her a letter to tell  
71 her how important this would be to add to that.

72  
73 Also, Cole Karr (the person leading the water Infrastructure for Firefighting lobby) will be at the  
74 SDAO Conference in February. Alan would like to set up a meeting with him along with the person  
75 attending from Colton Fire District to discuss anything new.

76  
77 The One-Stop meeting is moving ahead and will probably have a conference call with Dave Ulbricht  
78 from SDAO in January regarding what needs to be done to finalize our One-Stop information form.  
79 Our water rates need to be updated and possibly some other stuff.

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88 **Natural Hazards Mitigation Plan (NHMP):** Teresa Bricker said she received an email from Mike  
89 Howard from University of Oregon, notifying her that they are finishing up their reviews. He gave a  
90 window starting December 15<sup>th</sup> to the 22<sup>nd</sup> of December to receive their final internal draft and will  
91 come back to us. We need to have this reviewed and back to them by the 5<sup>th</sup> of January. Teresa  
92 said the board needs to look at our action items to make sure the priorities are in proper order.  
93 They will have that back to us by the 11<sup>th</sup> of January as the final document. Then final Document will  
94 then be posted to the public.  
95

96 **Water Rights:** Betty Hodges said she spoke with Bob Long from CwM-H2O regarding the boards  
97 frustrations with the way they present their bills. During his investigations found that things were  
98 coded incorrectly and cancelled the two current invoices and replaced it with one invoice clearly  
99 mapping out what has been done so far for each project and task that will be easier to follow going  
100 forward. Two checks for those invoices had been written for the board meeting and had to be  
101 voided, and a new one has replaced those to be signed tonight.  
102

103 Betty also presented to the Board the application for Incremental Perfection of Permit S-44505: CFS  
104 of the full 1.0 CFS right for review. The packet contains a letter with instructions to the District, a  
105 cover letter to OWRD requesting an incremental perfection and the issuance of a permit for the  
106 remaining capacity of the water right, the Claim of Beneficial Use, Map, and letter from ODFW  
107 regarding screen waiver. This will be tabled to give time for review and will be revisited at the  
108 January 16, 2024 Board Meeting.

Carl Stephens made a motion to pay Invoice #2412 in the amount of \$1910 to CwM-H2O for work on Tasks 1 and 2 preparing final draft. Colin Wait seconded and the motion carried unanimous.

109  
110 A map was provided in the board packets of the Colton Water District and details of the Districts  
111 logistics from Jim Lugosi at Clackamas County. Betty Hodges asked the Board that if/when it is  
112 approved it and it will be printed and mounted on the wall. Alan Gross asked about the blocks  
113 within the boundaries, and it was explained that those people have wells and did not want to be  
114 part of the Water District in the beginning. Ken Carroll mentioned that there are some customers  
115 outside of the District that we provide water to at a higher rate. Most did not remember this and it  
116 needs to be researched. Ken said there was a policy written for it. The Board asked to have Jim  
117 make the overlapping boundaries and water lines be more distinct if possible.  
118

119 **Hydrant and Van Rd Tank Insurance update:** The Board agreed that adding the hydrants to the  
120 insurance coverage for \$1100 annually is not necessary at this time.  
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122 Betty Hodges explained to the board that the Insurance price increase for the Van Rd tank would be  
123 \$125 annually. All agreed to proceed with that change.  
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131 **Systems Development Fee:** Teresa Bricker handed out some papers for the Board to review for the  
132 January 16, 2024 Board meeting to continue discussion on the Systems Development Fee.

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134 **Grant Committee:** Alan Gross said He and Betty Hodges met with Kristi More over zoom and chose  
135 two grants that we could apply for.

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137 The first one is the Rural Business Development Grant, which is accepting grant requests from  
138 \$10,000 to \$500,000. Alan asked Kristi if that could be used for the new electronic water meters,  
139 and she said she would talk to her team and see if that would be appropriate.

140  
141 The second one is Community Project Funding. This is the same grant that Alan and Janet Kaforski  
142 had applied for two years ago. The application form is different now but we are working on it. We  
143 are not able to apply for the entire project. Each application needs to be to a single funding agency.  
144 Kristi is suggestion that we submit two applications, one to EPA and one to USDA or both to USDA.  
145 We will meet with her again in January to hear what she has to propose.

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147 **\*New Business:**

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149 **System Development Application:** An application has been submitted for a new development at  
150 31324 Walton Rd by Ann Evans.

Carl Stephens made a motion to accept the application. Colin Wait seconded the motion and the motion carried unanimous.
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152 **Website Updates:** Teresa Bricker handed out a paper with recommended updates for the website  
153 for review at the January 16, 2024 Board meeting.

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155 **Fees:** Teresa Bricker will be providing the suggested updated fees with comparisons for 2024 for  
156 review at the next meeting as well.

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158 **\*Added Agenda:**

159 **SDAO 2024 Conferences:** February 8- 11. Betty Hodges, Alan Gross and Teresa Bricker will all be  
160 attending.

161 **Government Investment Pool:** Discussion took place about looking in to the Government  
162 Investment Pool to earn some extra interest.

163 **\*The meeting adjourned at 7:35 p.m.**