

1 COLTON WATER DISTRICT
2 MEETING OF THE BOARD
3 July 16, 2024

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5 *The meeting was called to order at 6:00 p.m.

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7 *Board Members: Ken Carroll, Colin Wait, Teresa Bricker, Alan Gross, and Carl Stephens.

8 *Others present Betty Hodges, Cody Seelye, and Ryan Clay.

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10 Election of Officers:
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Carl Stephens nominated Ken Carroll for President - Colin Wait for Vice President and Teresa Bricker for Secretary. No other nominations were made. Nominations passed unanimously.

Colin Wait made a motion to approve the minutes from the June 18, 2024 Board meeting with the correction on page 2 line 46, updating to DP102.3. Carl Stephens seconded and the motion carried by unanimous vote.

***Financial report:** Betty Hodges presented the Board with the year-end financial reports along with the QuickBooks reports for comparison. The QuickBooks report shows that CWD was at 106.4% for income. The year-end expense totals were within budget.

Colin Wait made a motion to accept the financial report for June 2024. Carl Stephens seconded. The motion carried by unanimous vote.

***Manager's Report:** Betty Hodges informed the Board that Big Indie Gemini will be filming some scenes for a new TV series called "Criminal" at the Colton Market and Hwy 211 next week. They expressed interest in purchasing bulk water. The Mulino Water District loaned us their hydrant meter, which will be used for billing purposes.

Betty informed the Board that she will be taking a vacation from August 19th through the 23rd. Betty recommended moving the August Board meeting from the 20th to the 13th, as the Colton Fire Board meeting was rescheduled to the 9th. The Board agreed to change the next scheduled board meeting to August 13th.

Betty told the Board that Chris West from Colton School District would like to attend the next Board meeting to discuss irrigation and will be added to the agenda.

***Superintendent's Report:** Absent

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42 ****Public Comment:** Ryan Clay addressed the Board regarding his late father’s property at 21303
43 Haskins Mill Rd, where CWD has a point of diversion and water rights on Canyon Creek. Ray
44 inquired about the Fire Department drafting from the creek and the specifics of the water rights. He
45 requested clarification on his rights and discussed future access and drafting. The Board explained
46 that the long-term goal for water rights is to establish an independent hydrant for fire flow. The
47 Board agreed to send him a copy of the water rights and to look into easement documentation.

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49 ***Old Business:**

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51 **Accounting – Water Rates and Fees DP102.3:** Teresa Bricker presented an updated option for the
52 Board to review. The systems development fees were also discussed to create an updated option.
53 Teresa will make a few changes and present at the August 13th Board meeting.

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55 **Update: Grant Team –** Teresa Bricker reported that we should be hearing from OEM by the end of
56 the month. After receiving additional information from the Bureau of Reclamation, the
57 WaterSMART application was substantially revised and submitted. Teresa mentioned the 40%
58 water loss calculation included with the grant application, which may aid in securing the grant. The
59 results of this grant will not be available until next year. The project list needs to be prioritized to
60 identify future grant opportunities. Additionally, there are technical grant options available for
61 larger projects.

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63 **Update - Water Loss -** Ken Carroll stated again that the flow meter at the plant needs to be
64 calibrated or replaced if not working properly. Discussion continued about tracking the back flushes
65 and the need for an additional flow meter on the filter to waste side.

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67 **Update - Hult Rd water line repair –** A date needs to be scheduled for Matton to work on the Hult
68 Rd leak.

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70 The Board entered executive session pursuant to ORS 192.660(2)(a) Employment of Public Officers,
71 Employees, and Agents at 7:20 p.m.

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73 The Regular session reconvened at 7:37 p.m.

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75 **Pete Dostert’s Succession Plan –**

Carl Stephens made a motion to offer applicant Cody Seelye full time probationary employment for the Superintendent in Training position with a starting wage of \$25.50 per hour. Beginning on the 91st day Cody will start receiving benefits, provided that the written evaluations at 30, 60, and 90 days on specific work items are satisfactory, and any required schooling will be paid for by Colton Water District. Colin Wait seconded and the motion carried by unanimous vote.

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82 Cody Seelye accepted the offer and will start on August 12th. Betty will provide benefit details after
83 making a few updates.

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85 ***New Business:**

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87 **NB-1** – The Oregon Water Resources Department has requested a demonstration of use for our
88 Claim of Beneficial Use for Application S-58553. They require documentation of the plant running at
89 a rate of 450 GPM for a period of four hours within an eight-hour time frame, along with a signed
90 affidavit that we have previously operated at this rate. Failure to provide this documentation will
91 result in the amendment of the Claim of Beneficial Use to a lower rate of about 400 GPM. This
92 demonstration should be completed this week. Additionally, we received an invoice for this
93 communication from CwM-H2O in the amount of \$768.75.
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Carl Stephens made a motion to pay CwM-H2O \$768.75 for the communication between OWRD and CWD. Teresa Bricker seconded the motion and the motion carried by unanimous vote.

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96 Teresa Bricker asked the Board permission to start reviewing and updating policies. Permission was
97 granted.

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99 Colin Wait, Teresa Bricker, and Alan Gross would all like their Board packets to be emailed to them
100 instead of hand-delivered; However, they would also like a paper copy at the meeting.

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102 **Public Comment:** Already covered earlier.

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104 *The meeting adjourned at 8:00 p.m.

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107 _____ Director _____ (Date)