

1 COLTON WATER DISTRICT
2 MEETING OF THE BOARD
3 October 15, 2024

4 **CALL TO ORDER:** The meeting was called to order at 6:00 p.m.

5 **Board Members Present:** Ken Carroll, Colin Wait, Teresa Bricker, Alan Gross, and Carl Stephens

6 **Others Present:** Betty Hodges and Pete Dostert

7 **Called In:** Cody Seelye

8 **APPROVAL OF SEPTEMBER MINUTES:**

9

Alan Gross moved to approve the minutes from the September 2024 Board meeting with a correction on page 2, line 68, changing "GE Excavating" to "GT Excavating." Colin Wait seconded, and the motion carried by unanimous vote.

10 **FINANCIAL REPORT:**

11 **Betty Hodges** informed the Board that she included the amount billed for September (\$38,990) at the
12 top of the financial page, along with the current number of connections (493), as requested. She
13 reported that last month's income from payments was \$50,414, with a total income for the month of
14 \$50,655. Colin Wait inquired about the bank service charges of \$1,541.87, and Betty explained that this
15 amount was due to a returned check plus the bank \$15.00 NSF fee. The issue has been settled and paid
16 in full. The Materials and Supply line (753) is higher than usual due to the purchase of a new hydrant
17 meter. Additionally, some transfers are not yet appearing on the correct lines in the financials because
18 they are still being set up in QuickBooks. The interest from the LGIP account for the month was
19 \$2,178.87.

20 A check in the amount of \$280.00 from the Construction Fund was issued to CwM-H20 for the
21 coordination between OWRD and CWD regarding the water rate claim affidavit, as well as the cover
22 letter, affidavit, and amended COBU application pages for OWRD.

23

Carl Stephens made a motion to pay CwM-H20 \$280.00. **Colin Wait** seconded, and the motion carried by unanimous vote.

24 The Board discussed the unused water rights currently held by the District. Before the 10-year period
25 concludes, the District must clarify whether it needs to demonstrate its "intake" rate, "production"
26 capacity, or actual "usage" to retain these rights.

27

Colin Wait made a motion to accept the financial report for October 2024. **Carl Stephens** seconded, and the motion carried by unanimous vote.

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31 **MANAGER'S REPORT:**

32 **Betty Hodges** reported that work is ongoing for the UB Hub Billing/Front Desk and website. Some
33 technical issues are causing delays.

34 **SUPERINTENDENT'S REPORT:**

35 **Pete Dostert** shared that he is still waiting on Matton to repair the leak on Grays Hill and Belles Way, as
36 well as a slow leak on Dhooghe. Grady provided a quote for the Hult Rd project in the amount of
37 \$40,000, which Pete highly recommended over other bids, with scheduling available as soon as Grady is
38 ready.

Carl Stephens made a motion to approve Grady's quote to repair the leak on Hult Rd in the amount of \$40,000. **Alan Gross** seconded, and the motion carried by unanimous vote.

39 **Pete** noted that the Altitude Valve at the Van Rd Tank needs to be rebuilt. Cascade Waterworks
40 provided a quote of \$6,552 for this repair.

41

Alan Gross made a motion to pay \$6,552 to Cascade Waterworks to rebuild the Altitude Valve at the Van Rd Tank. **Carl Stephens** seconded, and the motion carried by unanimous vote.

42 **Pete** informed the Board that the District will begin purchasing and installing one sample site per month
43 for future testing. These sample sites, at an estimated cost of \$700 each, will be located on the District's
44 side of the meters providing a safer and more convenient alternative to accessing private property for
45 water samples.

46 **OLD BUSINESS:**

47 • **Water Rates and Fees (DP102.3):**

48 **Teresa Bricker** presented a packet with additional information, comparisons, and a draft policy. She
49 requested that the Board review the materials and come prepared to finalize the policy next month.

- 53 • **Application for new Water Service Connection and Meter Install Fee Estimate:** Based on the
54 current methodology, the new calculation will increase the fee by 2.25%. The ¾ inch service
55 connection fee will now be \$2,689. Additional information about the lot is being requested on the
56 application, and terms and conditions have been added.
57

Colin Wait moved to approve the updated application for new water service connection application.
Carl Stephens seconded, and the motion carried by unanimous vote.

- 58
59 • **Grant Team Update:**
60 **Teresa Bricker** reported that Business Oregon has a Public Works Fund with up to \$50,000 available
61 for water master plans. She spoke with Jeff Hampton and confirmed that the District meets the
62 eligibility criteria and should submit an intake form. Teresa also reached out to **Ryan Quigley**, who
63 will respond with a proposal within one to two weeks.

64 An update on the WaterSmart grant is expected by the end of November.

- 65 • **Water Loss:** This item was tabled.
66 • **Hult Rd Water Line Repair:** Covered in the Superintendent's Report.

67 **NEW BUSINESS:**

- 68 • **Public Meeting Requirements and Security:**
69 The Board discussed keeping the door closed once the meeting begins for safety and security
70 purposes. Additionally, there was a suggestion to add to the agenda that citizens wishing to speak
71 should complete a comment card to submit to the Board President before speaking. Testimony will
72 generally be limited to 3 minutes per speaker; however, the Board may allow additional time as
73 appropriate, depending on the nature of the testimony. Questions directed to the Board will be
74 addressed at the earliest opportunity.

75 **Public Comment:** None

76 **ADJOURNMENT:** The meeting was adjourned at 7:30 p.m.

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79 _____ Director _____ (Date)