

1 **COLTON WATER DISTRICT**
2 **MEETING OF THE BOARD**
3 **January 21, 2025**

4 **CALL TO ORDER:**

- 5 • The meeting was called to order at 6:00 p.m.

6 **Board Members Present:**

- 7 • Ken Carroll, Colin Wait, Teresa Bricker, Alan Gross, and Carl Stephens

8 **Others Present:**

- 9 • Betty Hodges/Coats, Pete Dostert, Dani Tice, and Dan Fraijo by Zoom

10 **Public Meeting/Rate Structure – First Reading:**

- 11 • Betty Hodges/Coats asked if the Out-of-District fee (20% upcharge) should be added to
12 the Rate/Fee structure and Ordinance.
- 13 ○ Dan Fraijo discussed the option of annexation into Colton Water District.
 - 14 ○ Ken Carroll mentioned past denial and suggested addressing Clackamas County
15 for more info.
 - 16 ○ Ken proposed adding the Out-of-District rate to the Ordinance and Rate and Fee
17 Structure for the second reading at the next meeting.
 - 18 ○ Dan Fraijo asked for justification for the extra percentage for being out of District.
 - 19 ○ Colin explained that in DP101.1, the District is prioritized, and out-of-District
20 users can only be served if there is a surplus.
 - 21 ○ Ken mentioned this was a way to recover previous expenses before Systems
22 Development Fees.
- 23 • Bulk Water Rates:
- 24 ○ Clackamas County Roads Department sent a letter asking for consideration to
25 reduce their invoice and provided rates from other cities and districts for
26 comparison.
 - 27 ○ Colin Wait noted that our rates did not include meter rental or deposit, unlike the
28 comparisons.
 - 29 ○ Colin suggested keeping the rate structure the same for one-off use but adding an
30 option next year for larger volumes with a meter rental fee and deposit.
 - 31 ○ The Board denied the request to reduce the invoice.

32 **APPROVAL OF NOVEMBER MINUTES:**

Colin Wait moved to approve the minutes from the December 2024 Board meeting. **Carl Stephens** seconded the motion, and the motion carried by unanimous vote.

33 **Resolution #2025-01:**

- 34 • Betty Hodges explained working with Auditor Russ Ries and Accountant Dani Tice to
35 match the Budget to the Audit.
- 36 ○ Dani Tice further detailed the necessity of a book transfer to move \$121,770 from
37 the General Fund to the Capital Improvement Fund without any bank transaction.
38 Also, that a change had to be made to the cash forward beginning balances which
39 changed the balances in the Construction Fund and General Fund. \$121,770 is the
40 max amount allowed to move without a Special Supplemental Budget Meeting.
41 This amount gets it within \$20,000 of the needed adjustment.
 - 42 ○ Colin Wait asked if it was a timing issue from transfers.
 - 43 ○ Dani explained it was the difference in the way the CPA stated the financial
44 statements over two years prior, and Russ Ries thought it could have been from
45 when the prior loan was paid off and accounts merged. In the next budget cycle
46 (2025/2026) an extra transfer (on paper) from General to Construction will get
47 things to match.
 - 48 ○ Carl Stephens inquired about the LGIP account balance on the financial
49 statement. Dani explained that he was looking at the bank account balance, not a
50 Fund balance. The budget shows your allocated funds for each bank account.

51

Carl Stephens made a motion to approve Resolutions 2025-01 to appropriate funds from the General Fund to the Capital Improvement Fund in the amount of \$121,770. **Teresa Bricker** seconded the motion, and the motion carried by unanimous vote.

52 **FINANCIAL REPORT:**

- 53 • **Checks Presented for Signatures:**
- 54 ○ GT Construction: \$29,986.20 for the Hult Rd repair.
 - 55 ○ Earl Buche Investments: \$576.00 for rock and dirt disposal from the Oswalt, Grays
56 Hill and Dhooghe Rd projects.
 - 57 ○ Special District Insurance Services: \$13,172 for Property and Liability Insurance.
- 58 • Betty Hodges provided the December water billing amount (\$29,008), 499 bills printed, and
59 a correction from last month (500 accounts billed, not meters read). Total income was
60 \$27,087.
- 61 • Check #3469 to Teresa Bricker for \$407.67 was voided and replaced with \$135.89.
- 62 • Jordan Ramos returned a \$2500 retainer.

Carl Stephens made a motion to pay **Earl Buche Investments** \$576.00. **Teresa Bricker** seconded the motion, and the motion carried by unanimous vote.

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- 64 • Colin Wait asked how we have been paying Combined Business Services, and that he had
65 not noticed that before. Betty said it comes out of the Bookkeeping line item #777.

66

Carl Stephens made a motion to approve the financial report for December 2024. **Teresa Bricker** seconded the motion, and the motion carried by unanimous vote.

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68 **MANAGER'S REPORT:**

69 • **Betty Hodges:**

- 70 ○ Russ Ries will join the February Board meeting by Zoom to present the
71 2023/2024 Audit.
72 ○ Chief Gary is scheduling a meet and greet with Congresswoman Bynum and also
73 moved the Watershed to high fire risk level.
74 ○ SDAO Public Meetings Law training will be held on March 12th at 6:00 p.m. at
75 City Hall in Molalla. Registration link will be sent out.

76 **SUPERINTENDENT'S REPORT:**

77 • **Pete Dostert:**

- 78 ○ The Hult Rd repair is completed, and 11 customers were out of water for two half
79 days. Shut-offs were added to each side of the bridge.
80 ○ A customer on Hult Rd moved their meter to their side of the road. An invoice
81 was sent to the customer for time and material.
82 ○ The new AMR meters should arrive in March, and the Flowmeter has been
83 ordered.
84 ○ ColtonTel will install a 6" service with a 10' easement and hydrant with a double
85 check valve on the irrigation line.
86 ○ Discussion about Dan Belles' past-due bills and seeking SDAO consultation.

87 **OLD BUSINESS:**

88 • **Grant Team Update:**

- 89 ○ Teresa Bricker reported completion of the first two steps of the five-step process.
90 ○ A meeting is scheduled for January 24th to discuss roles and project overview.
91 ○ Teresa received a response for the DEQ grant stating they don't provide
92 infrastructure grants and the Colton Water Shed is listed as private land.
93 ○ Ed Hodges from Curran-McLeod Inc. is on track for getting Business Oregon
94 funding for the Water Master Plan in three to four months.

95 • **Water Loss:**

- 96 ○ Waiting on the new meter to better calculate water loss.
97 ○ Colin asked if the Fire District is using the hydrant meter when filling trucks.
98 Betty will discuss tracking water usage with Chief Gary.

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