

**COLTON WATER DISTRICT  
MEETING OF THE BOARD  
March 18, 2025**

**CALL TO ORDER:**

- The meeting was called to order at 6:00 p.m.

**Board Members Present:** Ken Carroll, Colin Wait, Alan Gross, Carl Stephens

**Board Vacancy:** Position 1

**Others Present:** Betty Hodges/Coats, Pete Dostert, Dan Fraijo, Ashley Fraijo, David Wales, Cody Seelye

**PUBLIC MEETING: ORDINANCE 2025-02 RATE STRUCTURE – Second Reading:**

Colin Wait moved to adopt Ordinance 2025-02 Rate Structure. Carl Stephens seconded.  
Roll call was taken as follows:

Ken Carroll - Aye  
Colin Wait – Aye  
Alan Gross - Aye  
Carl Stephens - Aye

**PUBLIC MEETING: DP102.1 ACCOUNTING – APPLICATION FOR WATER SERVICE -  
Second Reading:**

Carl Stephens moved to adopt updated DP102.1 Accounting – Applications for Water  
Service. Colin Wait seconded. Roll call was taken as follows:

Ken Carroll - Aye  
Colin Wait – Aye  
Alan Gross - Aye  
Carl Stephens - Aye

**PUBLIC MEETING: DP102.5 ACCOUNTING – COLLECTION OF ACCOUNTS - Second  
Reading:**

Colin Wait moved to adopt updated DP102.5 Accounting Collection of Accounts First  
Reading. Carl Stephen seconded. Roll call was taken as follows:

Ken Carroll - Aye  
Colin Wait – Aye  
Alan Gross - Aye  
Carl Stephens – Aye

Ken asked Betty Hodges/Coats to find out if this should be an ordinance.

**APPROVAL OF FEBRUARY 18, 2025 MEETING MINUTES:**

Colin Wait moved to approve the Meeting Minutes for February 18, 2025. Carl Stephens seconded. Roll call was taken as follows:

Ken Carroll - Aye  
Colin Wait – Aye  
Alan Gross - Aye  
Carl Stephens - Aye

**FINANCIAL REPORT:**

Carl Stephens moved to approve the Financials for February 2025. Carl Stephens seconded. Roll call was taken as follows:

Ken Carroll - Aye  
Colin Wait – Aye  
Alan Gross - Aye  
Carl Stephens - Aye

**MANAGER'S REPORT:**

Betty Coats/Hodges told the Board that she is currently working on the 25/26 Budget, the Consumer Confidence Report and the District's Annual Letter. Lacey Starr will start training in the office for back up support. The United States Postal Service lost our entire February billing cycle for approximately three weeks, and Betty has been communicating with customers and will be lenient on late payments.

**SUPERINTENDENT'S REPORT:**

Pete Dostert told the board that Cascade Water Works came out and installed the two valves and the flow meters. Outgoing flow meter is installed and working correctly. Within a couple months we will have more clear reads for water loss calculations. Cascade Water Works will be quoting rebuilding another pressure reducer for fiscal year 2026 on Oswalt Road. Cascade Water Works will provide a quote to replace the flow meter on the back side of the Treatment Plant for budget purposes for 25/26 FY. A load test was completed on generator and Mike Decristoforo will be servicing the generator within the next few weeks. Pete is focusing on maintenance and gathering quotes for budget purposes.

Betty Hodges/Coats stated to board we are changing from Ferrellgas Gas to Pacer Propane and saving around \$1.60 per gallon of propane.

Colin Wait followed up in regards to the question from the Business Oregon Master Plan Update which was, are all services metered in the system? One of the Fire Districts connections is not metered, and the discussion continued to potentially install a meter for the apparatus bays.

71 **OLD BUSINESS:**

72 **OB-1: Grant Team Update:**

73 **Water Smart Grant:**

74 Betty Hodges/Coats said she is waiting on Bixby for the final approval for the WaterSmart small-  
75 scale Water Efficiency Project Grant for the AMR Meters for \$100,000, and the final approval  
76 should be come back April 2025.

77 **Water Master Plan Grant:**

78 The application is in the works for funding the new Water Master Plan. This is a \$50,000 grant  
79 through Business Oregon.

80 **OB-2: Water Loss:** Nothing to report

81 **OB-3: GWorks:**

82 Betty Hodges/Coats states she is waiting on GWorks to get the final meter route to download  
83 correctly. GWorks should be giving Betty the corrected file within the week.

84 **NEW BUSINESS:**

85 **PUBLIC COMMENT:**

86 **NB-1: Annexation: Out-of-District Customers**

87 Ken Carroll addressed the email that was sent to the Colton Water District Board from Dan Fraijo  
88 regarding his out of district extra costs and the legalities of the charges.

89 The board discussed if out of district customers should pay more or not and how those extra costs  
90 are used within the water district. Ken Carroll stated that upon Dan Fraijo's water application,  
91 there was not a personal complete understanding of the out of district customer boundaries. David  
92 Wales made a recommendation to set the Out - of - District SDC fees at a higher rate going  
93 forward and keeping all customers monthly rates the same.

94 Cody Seelye stated that he wanted on the record that, "someone in the room should have known,  
95 the board, the district manager, the superintendent, everyone in a position of knowledge should  
96 have known at the time." {referring to the knowledge of the exact district boundary lines}

97 Dave Wales states this was a billing mistake, and all agreed that this mistake is something we can  
98 and did correct moving forward. The district manager and the board fully agreed.

99 Dan Fraijo suggested a policy procedure when new customers fill out water applications to  
100 prevent a similar misunderstanding from happening again. The following suggestion was: Look at  
101 every new application, determine if we have the capacity to serve it, and then determine if  
102 customer is in district or not. Dave Wales suggested at the time of application, showing customer  
103 cost breakdown upfront and information to annex in to give them options on how to proceed

104 moving forward. Betty agreed and confirmed this has since been implemented since learning Dan  
105 Fraijo was out of district.

106 Dan appreciated the boards understanding and the work they do. Ken Carroll stated that we would  
107 readdress the out of district concerns at the next meeting.

108 Colin Wait agreed that there was good discussion regarding the SDC fee and keeping everyone at  
109 the same rate, and that the board needs more time to review.

110 Ken Carroll asked Dan Fraijo what his suggestion was and he said having an engineer review all  
111 new applications. Determine those costs and estimate the calculations for those charges to pass on  
112 to the customers in their SDC fees, and keep all monthly rates the same.

113 **NB-2: Appoint Budget Officer:**

114 Carl Stephens moved to appoint Betty Hodges/Coats as the Budget Officer. Colin Wait  
115 seconded.

116 Roll call was taken as follows:

117  
118 Ken Carroll - Aye

119 Colin Wait – Aye

120 Alan Gross - Aye

121 Carl Stephens - Aye

122 **NB-3: Approve Budget Calendar**

123 Colin Wait moved to approve the Budget Calendar for fiscal year 2025/2026. Carl  
124 Stephens seconded. Roll was taken as follows:

125 Ken Carroll - Aye

126 Colin Wait – Aye

127 Alan Gross - Aye

128 Carl Stephens – Aye

129

130 **Public Comment:**

131 Cody Seelye had a public safety concern for Colton’s water and stated, “the water is not potable”.

132 Cody said, “you’re not making potable water, and I want that on record.” Pete Dostert replied,

133 “You’re the one that got of the water system as soon as you found out what chemicals I was

134 putting in the water.” Cody replied, “that is absolutely true, 100% true I got off the water

135 system.” Ken Carroll stated to Cody Seelye that the state inspector came last week, which was a

136 follow up on our last State inspection and there were no concerns regarding our water quality.

137 At the end of public comment, the meeting was adjourned.

138 **ADJOURNMENT:**

139 The meeting was adjourned at 7:38 p.m.

140 \_\_\_\_\_ Director \_\_\_\_\_ (Date)